



St Peter's Academy, Alton

School Association Meeting

General Meeting

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| Meeting Date & Time | 06 January 2021 | Meeting Location | Online |
| Meeting Chair | Lyndsay Doubell | Minutes Draft Date | 07 January 2021 |

| Attendees | Apologies |
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| Lyndsay Doubell LD Beth Flashman BF Helen Stone HS Anna Bennett AB Debbie Dodge DD Joanne Stringer JS | Jo Steele Heather John Jade Power-Vaughan Emma Bland |

| Item No. | Agenda | Details of Discussion | Action By: |
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| 1. | Apologies for absence | Apologies have been received from and noted as above. | |
| 2. | Minutes of the last meeting | Minutes of the last meeting were agreed as a true and accurate record. | |
| 3. | Matters arising from the previous meeting | <p>DD provided an update on Finance from JH. A payment of £380 was made to the Christmas Craft Company which left a profit of around £138. DD has a confirmation letter for Helen Tate for the purpose of match funding.</p> <p>DD also confirmed that 13 families had paid the suggested contribution by BACS. She confirmed that there has also been cash and cheques delivered to the school office, however didn't have an amount at the current time.</p> | DD to forward letter to HT |
| 4. | Fundraising in 2020 - progress update | <p>LD has written a 2nd letter about the suggested donation and has included pictures from Christmas.</p> <p>HS advised AB should check the photographs before the letter is sent out for Safeguarding purposes.</p> <p>AB also has some photos from the Birthday Party that can be included.</p> | <p>LD to email AB copy of the letter.</p> <p>AB to check</p> <p>LD to arrange for letter to be sent out once approved</p> |
| 5. | School Resources | <p>LD asked if any resources were needed in school.</p> <p>LD confirmed that there were some funds available and that could be accessed if the school required anything – especially during these strange times.</p> | AB to advise if any resources required. |

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| | | AB confirmed that she thought they were ok at the moment – HS suggested covers for iPads etc. | |
| 6. | Any other business | <p>BF thanked AB and the whole staff team for their fantastic effort over what must have been a very difficult and emotional few days. The communication and support has been fantastic and I am sure that it was appreciated by all.</p> <p>AB thanked everyone for their kinds words and this will be passed on to all staff.</p> <p>DD advised the JH had asked how many forms to print off to change the signatories on the bank account. Current signatories are JH, Tracey Pemberton and Nick John.</p> <p>After discussion, it was agreed to just change JH to DD.</p> | <p>AB will pass this on to all staff.</p> <p>DD to arrange change.</p> |
| 7. | Ideas to keep on agenda | <p>Ideas and events put on hold and to keep on agenda:</p> <p>Promises Auction – new date of Friday, 26th March. General: cake raffle, stall, ramble outside, non-uniform day.</p> <p>HJ - mens' darts competition/social possibly at Blacksmiths. Another themed bingo night. Valentine's disco Mother's Day Stall Easter egg hunt, Easter eggs to food bank. May – Ice cream, Sports Day tea/coffee stall, potential event with The Valley School, Oakamoor – could be spring/summer music collaboration at The Bridge. Ramble, Adults' disco, Car Wash. June – Open Gardens (tea/coffee, cake, sale, creche inside), Fathers' Day stall, selling off any Veg Patch produce. July – Summer fayre, end of term party at Bridge, Pizza at Blacksmith's. August: Some activities to be arranged for summer holidays when children and parents might appreciate getting together. "Lottery" to start in September 2021. Christmas Fayre, stall, cards and disco.</p> | |
| 8. | Date for Next Meeting | <p>Wednesday 24th February 2021, 6:30pm Meeting ID: 886 5774 8457 Meeting Password: 581798</p> | <p>Anyone available to attend</p> |