



ST PETER'S C E ACADEMY, ALTON

Town Head, Alton, Staffs ST10 4AW

ADMISSIONS POLICY – Nursery

Planned Admission Number (PAN) – 7

We will admit children into Nursery throughout the year on a termly basis dependent upon the number of spaces available. This will be for children from the first term after their third birthday, in chronological order, once they are eligible for Early Education Funding (Universal and/or Extended Hours Funding).

We will provide funded sessions from Monday to Friday during term time to a maximum of 15 hours for children eligible for the universal funded hours. An additional 15 hours is available for children eligible for the Early Education Extended Hours funding (subject to HMRC criteria and the eligibility code being supplied in advance of their start date). We offer the following sessions for which a fee will be payable for sessions in excess of the qualifying funded hours (15 or 30 hours):

- 9.00am to 12 noon
- 9.00am to 1.00pm including lunch
- 9.00am to 3.15pm
- 1.00pm to 3.15pm (subject to availability of sessions)

You may provide a packed lunch or purchase a school meal.

Children will be admitted to Nursery on the following criteria, in preferential order without regard to race, gender, disability or special educational need. In accordance with legislation, children who have a statutory statement of special educational need or Education, Health and Care Plan that names a particular Nursery as being the most appropriate to meet the child's needs must be admitted. This will reduce the amount of places available to other applicants:

- 'Looked after children' (those who are in the care of the local authority see Section 22 of the Children Act 1989) and previously looked after children (children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order) will be given priority should the school be oversubscribed.
- Children who have a sibling (defined as brother or sister, half brother or sister, adopted brother or sister, stepbrother or stepsister or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling) who attend and will be in attendance at the school at the time of admission.
- Children who are eligible to apply for a Reception place in the next academic year.
- Children who are eligible to access greater than three terms of Early Education Funding prior to admission to Reception.
- Children will be offered a place in consideration of the number of sessions requested.

- Notes:** a) **Appeals** – parents who wish to appeal against the decision of the Governors to refuse their child a place in Nursery may apply in writing to the Chair of Governors.
- b) **Waiting lists** – waiting lists for admission to Nursery will remain open until a place becomes available.
- c) **Applications** –applications to Nursery should be made directly to St Peter’s CE Academy, Alton by the date stated on the application form. All applications will be considered after the deadline date and places allocated accordingly for the next term. No preference will be given to early applications.
- d) **Offer of places** – an offer of a place for the next available term will be made in writing.
- e) **Busy Bodies Out of Hours Club (Governor run Out of Hours provision)** – this can also be accessed by Nursery children. The following chargeable sessions are available during term time:
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|-------------------|------------------|
| Mornings | 7.30am to 8.50am |
| Afternoons | 3.15pm to 4.30pm |
| | 3.15pm to 6.00pm |

PLEASE NOTE: Applications and subsequent places offered do not guarantee admission to Reception. Applications must be made to the Local Authority by their admissions deadline. Admissions criteria for Reception will apply.

September 2019