
St Peters Academy, Alton

School Association General Meeting

Meeting Date & Time	22-October2018, 19:00hrs	Meeting Location	St Peter's First School
Meeting Chair	Kate Woods	Minutes Draft Date	22-October-2018

Attendees	Apologies
Anna Bennett AB Rebecca Walker RW Helen Tate HT Jess Harding JH Helen Stone HS Jo Stringer JS Kate Woods KW Yeng Beardmore YB Alex Prince AP – Item 4	Claire Chapman Gemma Miller Deb Green Heather John

Item No.	Agenda	Details of Discussion	Action By:
2	Minutes of 18 June 2018	The minutes of 18 th June 2018 were agreed to be a true and accurate account of the meeting.	N/A
3	The Veg Patch	<p>AP confirmed that she wished to conclude her support of the Veg Patch. She has kindly devised a plan to aid handover. AP advised that the load needs to be shared as the combination of fundraising, co-ordinating and gardening is a lot of work. AP introduced the “toolkit” and multiple files that she had produced with activity ideas for each month. She included details of policies, risk assessments, RHS membership details, financial planner, monitors.</p> <p>AP advised that she had now handed over the account and receipts to JH. The cashbox is empty due to recent purchases of resources, bulbs, etc.</p> <p>YB advised that she would be happy to take over properly from Sept 2019. Until then, we can muddle along!</p> <p>AB confirmed that 2 beds were to be allocated for wild flowers for the bee project.</p> <p>HS asked whether a “working party” on a Saturday</p>	

		<p>afternoon occasionally would be possible to get jobs done? All agreed this would be possible. AP suggested such tidying once in winter, spring and just before Open Gardens in June.</p> <p>KW asked whether a tap would be possible given the difficulties during last summer. AP and AB explained that a technical issue investigated by a water engineer made it impossible. Instead, water butts will be set up and are in progress. These will be better because it is recycled water and avoids the potential problems of children leaving taps on, etc.</p> <p>AB advised that Abbie Burrows will do garden activities once a week with children. If working parties could be set up to assist every few weeks, that would be helpful.</p> <p>YB asked where to approach for funding. AP confirmed that this information is in the file but that The Bull's Head and Londis were generous last year and that the Community Café had a collection pot for us for a while. As the Veg Patch is a member of the RHS, it is possible to do an awards system to earn seeds, etc. Some of the projects involve some writing. HS asked whether Happy Hours could be approached to help with such tasks. AB agreed to check but assumed that they would.</p> <p>HS put forward the children being able to grow and sell flowers i.e. for Mothers' Day or herbs for Fathers' Day.</p> <p>AP advised about the green manure that needs to be handled by adults. She also mentioned a donation of clematis from a neighbour that she will bring in. Cosmos, sunflowers and sweet peas grew well last year and are easy to produce.</p> <p>AB proposed that a meeting of veg patch core members should take place in February 2019 to plan out the rest of the year.</p> <p>AP left the meeting at this point and thanked the school for the opportunity.</p> <p>YB asked about a mud kitchen. AB expressed concern about potential mess. HS and JH discussed a workstation with a bowl for potting and planting so less messy.</p>	<p>AB to check with Happy Hours</p> <p>JS to organise meeting for Feb 2019</p>
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		HT suggested a present for AP to recognise her hard work. AB agreed to organise a card from all the children.	AB to organise card
4	Fundraising	<p>The 50 club has started. JH asked whether prizes had been lowered given discussion at previous meeting. HS advised not yet but that the letter could be amended letter to give out when collecting amounts from parents.</p> <p>The recent pub quiz raised £126.</p> <p>Apple Day raised £88.60 - Thanks to Anne and Yeng.</p> <p>The cake raffle has started.</p> <p>HS advised that with "Treats Friday," they needed to look into different sources to find cheaper options.</p> <p>The Children in Need Ramble was discussed with a possible date of 18th November. JS to check with Andy whether the Dads' ramble is on the same day.</p> <p>KW/HS to discuss Bare Minerals evening with Allie.</p> <p>Christmas stall – AB to find us some storage space and find previous donations.</p> <p>Christmas disco – YB to investigate possible dates (not in last week). AB advised that there is a governors' meeting on 4th Dec so that should be avoided. Friday the 7th was put forward as a possibility although AB might not be able to come. RW indicated that she could if necessary. KW to investigate DJ/music/games.</p> <p>Adult disco – KW advised that thought needs to go into this asap as booking ahead is necessary. KW will look into DJs and will provide Prop till you Drop.</p> <p>Charitable donations were discussed and it was agreed that it would be positive to make regular donations if possible:</p> <ul style="list-style-type: none"> • Advent calendars • Soap/shower gel bottles in Spring • Easter eggs. • Sun cream/hats 	<p>HS to check letter</p> <p>JS to check with Andy</p> <p>KW/HS to check Bare Minerals</p> <p>AB to find storage</p> <p>YB to check dates</p> <p>KW to sort entertainment</p> <p>KW to look into DJs</p>
5	School wishlist	AB advised at this stage that the school would like £195 for the KS1 theatre bus, £250 for a clay	

		<p>workshop, money towards computer replacement (laptops) and the hire of an author. YB explained that she knew an illustrator that may have links to Danny Baker and would look into it further.</p> <p>HT advised that on returning to work with Microsoft, she could look into funding possibilities such as using her personal discount.</p>	<p>AB/YB to look into authors.</p> <p>HT to look into Microsoft funding</p>
6	AOB	<p>App – AB to check how to get PTA items on there.</p> <p>JH suggested putting together a wishlist for grandparents, etc as they would be willing to donate. Maybe a collection at church? AB to check. AB advised that a plate for collection would be at the nativity.</p> <p>Key Stage 2 stationery was discussed. JH suggested asking parents to provide a particular amount for a stationery pack rather than asking children to bring their own in. This would level the playing field and ensure useful items only are in class. AB to look into.</p>	<p>AB to check app</p> <p>AB to check collection</p> <p>AB to look into stationery</p>
7	Date for Next Meeting	Tuesday 13th November 2018 at 19.00hrs at St Peter's School. Tea and Coffee provided.	Anyone available to attend